

# COUNCIL

Minutes of a meeting of North Norfolk District Council held on 19 December 2018 at the Council Offices, Holt Road, Cromer at 6.00 pm.

## Members Present:

Mrs S Arnold	Mr B Hannah	Ms M Prior
Mr D Baker	Mr S Hester	Mr J Punchard
Dr P Butikofer	Mr M Knowles	Mr J Rest
Mrs S Butikofer	Mr J Lee	Mr R Reynolds
Mrs A Claussen-Reynolds	Mr N Lloyd	Mr P Rice
Mr N Coppack	Mrs B McGoun	Mr E Seward
Mrs H Cox	Mrs A Moore	Mr S Shaw
Mr N Dixon	Mrs P W Moore	Mr R Shepherd
Ms J English	Mrs J Oliver	Mr B Smith
Mrs A Fitch-Tillett	Ms B Palmer	Mr D Smith
Mr T FitzPatrick	Mr N Pearce	Mr N Smith
Mr V FitzPatrick	Mr S Penfold	Mr R Stevens
Ms V R Gay	Mrs G Perry-Warnes	Ms K Ward
Mrs A Green	Mr R Price	Mr A Yiasimi
Mrs P Grove-Jones		Mr D Young

**Officers in Attendance:** The Corporate Directors, the Monitoring Officer, the Head of Finance & Assets, the Communications and PR Manager and the Democratic Services Manager

**Press:** Present

## 83. PRAYERS

The Chairman invited Cllr Barbara McGoun, Lay Reader, to lead prayers

## 84. CHAIRMAN'S COMMUNICATIONS

The Chairman began by referring to the recent Big Society Awards which had been a huge success. He thanked councillors and officers who had presented awards to the winners. He then spoke about the EDP Stars of Norfolk & Waveney Awards which had been very successful yet again and a pleasure to attend.

The Chairman said that he had been delighted to be involved in the Council's Staff Achievement Awards and congratulated Di Barron on being awarded Employee of the Year.

He then spoke about two events that he had recently attended – one hosted by the Mayor of King's Lynn at the Town Hall and the other a carol service in Gresham's School Chapel to raise funds for EACH, the Chairman's nominated charity for the year.

## 85. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

Cllr N Lloyd declared an interest in Agenda item 10(d) – as a Governor at North Walsham High School

Cllr J Oliver declared an interest in Agenda item 10(d) – involved in mentoring programme at North Walsham High School

**86. APOLOGIES FOR ABSENCE**

Cllrs M Millership, L Walker and V Uprichard.

**87. MINUTES**

The minutes of the meeting held on 21<sup>st</sup> November July2018 were approved as a correct record and signed by the Chairman subject to the following amendments:

Minute 65(b): Cllr Northam was a member of the *cast* not the audience

Minute 71(6): 'references to a low return on the investment were misleading as it was a *minimum* of 2.02%'

**88. ITEMS OF URGENT BUSINESS**

None

**89. PUBLIC QUESTIONS OR STATEMENTS**

None

**90. APPOINTMENTS**

a) Chairman of Overview & Scrutiny Committee

It was proposed by Cllr N Smith, seconded by Cllr J Punched and

**RESOLVED**

That Cllr S Hester be appointed as Chairman of Overview & Scrutiny Committee

b) Vice-Chairman of Overview & Scrutiny Committee

It was proposed by Cllr J Oliver, seconded by Cllr S Hester and

**RESOLVED**

That Cllr N Pearce be appointed as Vice-Chairman of Overview & Scrutiny Committee

The Monitoring Officer confirmed that as a member of the Administration, Cllr Pearce could be appointed as vice-chairman of the committee.

c) Chairman of Development Committee

It was proposed by Cllr V FitzPatrick and seconded by Cllr M Prior to nominate Cllr A Green as Chairman of Development Committee. Cllr Green refused to accept the nomination and it was proposed by Cllr P W Moore, seconded by Cllr S Penfold and

**RESOLVED**

That Cllr P Grove-Jones be appointed as Chairman of Development Committee

d) Vice-Chairman of Governance, Risk & Audit Committee

It was proposed by Cllr N Dixon, seconded by Cllr S Arnold and

## **RESOLVED**

That Cllr M Knowles be appointed as Vice-Chairman of Governance, Risk & Audit Committee

## **91. PORTFOLIO UPDATES**

The Chairman invited each Portfolio Holder to introduce their reports:

1. Cllr K Ward, Portfolio Holder for Planning, Planning Policy and Housing began by saying that the first section on page 24 should refer to Cley and not Salthouse. She said that she wanted to formally thank Nicola Turner, the Housing Strategy & Community Manager for her work at the Council and wished her all the best in her new role at Great Yarmouth Borough Council. She also wished Gary Linder and Gillian Lipinski all the best on their forthcoming retirements.
  - a) Cllr J Oliver asked for details on the three enforcement actions at Melton Constable Hall and the buildings affected, the value it constituted and the intention of the Council to step in if required. Cllr Ward replied that the Council had just received notification that the owner's appeals against the enforcement notices had been dismissed. Council representatives would be meeting with the owner soon to discuss this and therefore she could not provide further details at this stage. A written response would be sent out to Members as soon as possible.
  - b) Cllr S Arnold referred to the Performance tables for June 2018 and asked for more information on the use of extension of time agreements. Cllr Ward replied that several requests had been received from developers for extensions of time and these were not currently reflected within the performance report. This was being looked into alongside how extensions of time were being used. She reassured members that performance remained above the national average.
  - c) Cllr T FitzPatrick requested details of the urgent works survey for Melton Constable Hall, the value of the urgent works and how the expenditure of the Council would be secured. Cllr Ward replied that this information was not in the public domain and that a written response would be provided. In response to a further question from Cllr FitzPatrick about concerns relating to entering into open-ended negotiations, Cllr Ward reassured him that there was no intention to do that.
  - d) Cllr V FitzPatrick asked for information on when the Council would be producing its Homelessness Strategy and when Members would be consulted on this. Cllr Ward replied that there was a meeting scheduled for the next day and then it would go forward to the Planning Policy & Built Heritage Working Party for consultation.
  - e) Cllr M Prior referred to page 22 and the section on major housing developments, in particular the scheme for Gladman Developments in Holt. She asked for evidence of local opposition and details of any meetings that had taken place regarding this scheme. Cllr Ward confirmed that a written response would be provided.
2. Cllr A Fitch-Tillett, Portfolio Holder for Coast and Health & Wellbeing, said that the highlight of her report was the acceptance of two joint papers with the Environment Agency to the Institute of Civil Engineering Coastal Management Conference 2019, focussing on Bacton to Walcott sandscaping and coastal adaptation. She went onto say that there was ongoing maintenance work in a number of locations across the District's coastal frontage. Regarding the health and wellbeing portfolio, Cllr Fitch-Tillett said that Disabled Facilities Grant applications were being processed, with 85 approved by the end of November 2018.

- a) Cllr J Oliver asked for further detail on the urgent consultation regarding the proposals for Camber sands. Cllr Fitch-Tillett replied that this was being correlated by the LGA and NNDC was contributing to the consultation. It was confirmed that details of the legal response were publicly available.
- 3. Cllr N Dixon, Portfolio Holder for Economic Development confirmed that the independent review of the business case for Egmore had now been commissioned and the report was expected in late January.
  - a) Cllr R Price referred to the Deep History Coast project and asked whether any contact had been made with Vattenfall. Cllr Dixon confirmed that a written response would be provided.
  - b) Cllr J Lee referred to the decision to appoint the BE Group to undertake the review of the business case for Egmore. He asked for information on the cost and whether the landowners and prospective tenant were prepared to wait for the outcome. Cllr Dixon confirmed that a written response would be provided.

The Chairman reminded Members that they could only speak once. Cllr Lee sought clarification regarding when Members should ask questions. The Monitoring Officer outlined the relevant standing order, advising that each member could ask one question with one supplementary question. In total there was 30 minutes allocated for members' questions. Cllr T FitzPatrick asked the Chairman to suspend standing orders to allow the debate to continue. The request was refused. The Monitoring Officer advised that if there was sufficient time at the end of the portfolio holder updates, then Members could come back with further questions.

- 4. The Leader, Cllr S Bütikofer, said that she had nothing further to add to her written report.
- 5. Cllr H Cox, Portfolio Holder for Leisure, Culture and Licensing said that the Council's sports and leisure facilities had had a very successful month, with only one facility out of six not hitting the target. The results of bathing water quality for 2017 had been received, meaning that Blue Flag applications would be submitted by the end of January. She went on to say that four Christmas trails were planned over two days in December. Booking for these had been very successful. Regarding the licensing portfolio, Cllr Cox confirmed that letters regarding fees had been issued and that the new Assure licensing software was working well.
  - a) Cllr J English asked for further details on the Halloween trails. Cllr Cox replied that they had taken place at Holt Country Park.
  - b) Cllr A Claussen-Reynolds queried why the online booking system for the Christmas trails had closed early. Cllr Cox replied that it was due to the trails being fully booked.
- 6. Cllr E Seward, Portfolio Holder for Finance, informed Members that the provisional Local Government Settlement had been published. There was some positive news for the Council, particularly regarding the Rural Support Grant.
  - a) Cllr D Baker said that there were several positives from the provisional Local Government Settlement, including £0.5m income from the localisation of business rates, £150k from the New Homes Bonus and £90k from the Rural Services Grant. He asked Cllr Seward whether he agreed that there needed to be a cautious approach moving forward as there was a big funding gap looming. Cllr Seward agreed, saying that certainty regarding funding levels would help with planning.
- 7. Cllr N Lloyd, Portfolio Holder for Environment and Property, said that he had nothing to add to his written report.

The Chairman advised members that there was 5 minutes left for questions.

- i. Cllr J Lee said that he welcomed the figures for the Council's legal team, Eastlaw, the increase in website transactions and the reduction in sickness absence. He asked whether the Leader agreed that the Council's success was due to the Conservative administration and that it was only fair that the electorate should have a say on who ran

the Council. The Leader replied that the electorate would have that opportunity in May 2019 and that she had put a cross-party Cabinet in place to reflect the hung status of the Council.

- ii. Cllr T FitzPatrick asked Cllr N Lloyd about weekly food collections. If Councils were required to implement this service, as indicated by the Government, was he confident that it could be delivered given the current financial position of the Council's waste contractor, Kier? Cllr Lloyd replied that this had only been announced this week. He welcomed the proposals but it was only a strategy at the moment and subject to consultation so he felt it was too early to comment.
- iii. Cllr J Oliver referred to the latest Procurement Policy Notes (PPN) and asked the Leader whether the Council would be reflecting the approach suggested regarding payments for major contracts? The Leader replied that a written answer would be provided.
- iv. Cllr A Claussen-Reynolds referred to the question she had raised at Cabinet and asked Cllr Lloyd whether the Corporate Risk Register had been amended following the recent announcement regarding Kier's financial position. The Corporate Director (NB) replied that it was in the process of being amended and it would be done by 29<sup>th</sup> January.

Cllr Seward said that he wished to add some comments. Regarding the cost of collecting food waste, he said he agreed that the Council should collect it but there were concerns around the cost of doing so. The proposals to remove charging for garden waste bins would also have a significant impact. Consequently, the Council would press the Government hard for recycling credits or income.

## **92. RECOMMENDATIONS FROM CABINET 03 DECEMBER 2018**

The Chairman suggested that items a, b, c and d were taken en bloc.

It was proposed by Cllr E Seward, seconded by Cllr S Bütikofer and

### **RESOLVED**

#### **a) Fees and Charges 2019/2020**

1. The fees and charges from 1 April 2019 as included in Appendix A.
2. That Delegated Authority be given to the Section 151 Officer, in consultation with the Portfolio Holder for Finance and relevant Heads of Service, to agree those fees and charges not included within Appendix A as required as outlined within the report

#### **b) Half Yearly Treasury Update**

That the Treasury Management Half Yearly Report 2018/19 is approved.

#### **c) Determination of Council Tax Discounts 2019/20**

Recommendation 1

- (a) The discounts for the year 2019/20 and beyond are set at the levels indicated in the table at paragraph 2.1.
- (b) The premium for long term empty properties (those that have been empty for a consecutive period longer than 24 months) is set at 100% of the Council Tax charge for that dwelling.
- (c) To award a local discount of 100% for eligible cases of care leavers under section 13A of the Local Government Finance Act 1992 (as amended) as set out in paragraph 2.2.

Recommendation 2

- (a) those dwellings that are specifically identified under regulation 6 of the Council Tax (Prescribed Classes of Dwellings)(England) Regulations 2003 will retain the 50% discount and
- (c) those dwellings described or geographically defined at Appendix A which in the reasonable opinion of the Head of Finance and Asset Management are judged not to be structurally capable of occupation all year round and were built before the restrictions of seasonal usage were introduced by the Town and Country Planning Act 1947, will be entitled to a 35% discount.

**d) North Walsham Artificial Grass Pitch**

- 1) Approves a capital budget of £860,000 for this project, with the NNDC contribution of £374,000 to be funded by borrowing.
- 2) Provides delegation for the s151 Officer to be able to amend financing sources for this budget so long as these remain within the budget framework approved above.
- 3) Give authority for the inclusion of any ongoing revenue costs to be built in to the budget.
- 4) Provides delegated authority to the Joint Head of Paid Service (NB) to appoint the FA and its appointed consortium to provide the professional services required to design, and oversee the project on the Council's behalf.
- 5) Provides delegated authority to the Joint Head of Paid Service (NB) to appoint any other professional consultants as required to form the project team with officers and other stakeholders.
- 6) Provides delegated authority to the Joint Head of Paid Service (NB) to agree any lease or other property related arrangements (including the Dual Use agreement) to enable the scheme to progress.
- 7) Subject to the necessary business plan, funding package and approvals being forthcoming, delegates to the Joint Head of Paid Service (NB), and s151 Officer, approval of the construction contract from within the FA Framework.
- 8) Waives financial standing orders for the appointment of the FA in 4) and 7) above, on the basis that the FA have the necessary expertise and existing framework contracts, the use of which are a condition of their grant funding.

**e) Leisure Management Contract**

It was proposed by Cllr J Rest, seconded by Cllr S Hester and

**RESOLVED**

To fund the up front, capital investment costs of £1.013m for the initial fit out of the new Sheringham Leisure Centre, as described in the confidential appendix.

**93. RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE 12 DECEMBER 2018**

There were no recommendations to Council from the Overview & Scrutiny Committee.

**94. BACTON AND WALCOTT SANDSCAPING SCHEME – AWARD OF CONSTRUCTION CONTRACT AND INTERREG FUNDING**

Cllr A Fitch-Tillett introduced this item. She began by saying that it was almost 5 years ago to the day that the devastating storm surge hit the North Norfolk coast, with Walcott in particular being hit very hard. She explained that the Council was leading the sandscaping scheme in collaboration with the Bacton Gas Terminal operators to protect nationally important infrastructure and to benefit local communities. The project was a national first and was of great interest to others. She concluded by saying that the marine license had just been issued by the Marine Management Organisation (MMO)

The Chairman invited Members to speak:

- a) Cllr B Smith said that he had been involved in the project since the outset. Similar schemes had been very effective in the Netherlands and it was important that a defence system was put in place.
- b) Cllr H Cox congratulated the team who had worked on the project. There had been very good interaction with the public and affected parishes.
- c) Cllr D Smith asked if a decision had been taken regarding the size of the sand grains. It was confirmed that computer modelling had dictated a medium texture for the sand.
- d) Cllr J Punchard said that as a retained firefighter he had often had to deal with the impact of flooding and he was pleased to see it being tackled.
- e) Cllr J Lee referred to recommendation 4 and the 'EU 2 Seas INTERREG project'. He said that he was now reassured by the reference to EU funding.

It was proposed by Cllr A Fitch-Tillett, seconded by Cllr N Lloyd and

**RESOLVED to**

1. Award the Sandscaping Main Works Contract to Bidder D as per the Confidential Exempt Appendix; details to be finalised by officers after the necessary standstill period, all necessary clauses are fulfilled in the Sandscaping Development Agreement and consent conditions are deemed deliverable.
2. To delegate to Corporate Director and Head of Paid Service (SB) the ability to vary the contract to allow scope (therefore value) for changes such as sediment volumes.
3. To delegate to Corporate Director and Head of Paid Service (SB) the appointment of the Sandscaping Professional Services Contract with Portfolio Holder approval and subsequent notification to members.
4. That the Council agrees to become a partner in the EU 2 Seas INTERREG project with the Council's £500,000 contribution to the Sandscaping Scheme utilised as match funding.

**95. PROGRAMME OF MEETINGS 2019/20**

It was proposed by Cllr S Bütikofer, seconded by Cllr J Rest and

**RESOLVED to**

Adopt the programme of meetings for 2019/20

**96. QUESTIONS RECEIVED FROM MEMBERS**

None

**97. OPPOSITION BUSINESS**

The Chairman invited Cllr S Arnold to introduce this item. She began by saying that homelessness was a very serious issue, particularly with winter approaching. She then outlined the recommendations as per the agenda.

Cllr J Oliver said that she fully endorsed Cllr Arnold's comments. It was two years since 'Our community, our covenant' was published which was intended to give local communities the tools to deliver the Armed Forces Covenant. She said that it was time to put a member 'Armed Forces Champion' in place as well as an officer nominated to be the main point of contact and

proposed this as an amendment to the motion. Cllr V FitzPatrick seconded the proposal. On being put to the vote it was supported.

1. Cllr V Gay said that she was not opposed to any of the recommendations being put forward, however, she wanted to point out that the US charity was called 'Homeless not Hopeless' rather than 'Homeless not Helpless'. She added that there were also models closer to home such as St Martins in Norwich.
2. Cllr M Prior said that 'Walking with the Wounded' based locally in Stody, should also be considered.
3. Cllr K Ward, Portfolio Holder for Housing, said that the Council was given duties under the Homeless Reduction Act 2017. There were currently six homeless people in the District. However, there was a duty to ensure all those at risk were also protected and there were currently 56 in this category in private accommodation. Twenty individuals came under the relief duty category ('sofa surfing') although it was acknowledged that this was probably under estimated. In total, 33 cases were in 'triage' with 9 households in temporary accommodation. She went on to say that there were 121 active cases, none of which had links to the armed forces. In conclusion, Cllr Ward said that the Severe Weather Emergency Protocol (SWEP) had been enacted the previous weekend due to the cold weather and it was likely that it would have to be used again during the coming weekend.
4. Cllr R Shepherd said that he had dealt with constituents who were ex-service personnel in the past and it would help if they were given the opportunity to be on the Council's temporary jobs register. It was also vital that the Council delivered on the Armed Forces Covenant.
5. Cllr A Claussen-Reynolds made reference to Notting Hill Genesis which had accommodation locally in Cromer, focussing on young people. She said that this were a lot of young people who needed housing support and this should not be ignored.
6. Cllr H Cox said that she was fully supportive of the proposals as Chairman of the Royal British Legion Cromer branch. She said that they worked closely with Genesis staff, as well as the Methodist church and the food bank.
7. Cllr T FitzPatrick said that he supported the motion. There was more than the average number of ex-service men and women in North Norfolk and without adequate support many tended to drift towards towns and cities. He said that he wished to propose that Cllr S Arnold should be the Armed Forces member champion.
8. Cllr S Hester commented that he was sad to think of six people being homeless in the District and he asked if there was more that could be done. Cllr Ward replied that of those six, five were choosing to sleep rough. The Housing team interacted with them regularly. One individual had presented to the team today and would be sleeping indoors tonight.
9. Cllr D Young queried who had been appointed as the Armed Forces contact under the previous administration. Cllr T FitzPatrick replied that it fell to the Leader to be the signatory to the covenant.
10. The Leader, Cllr S Bütikofer, thanked Cllr Arnold for bringing the motion forward. She said that it was important to support the armed forces.
11. Cllr R Reynolds thanked officers for their hard work and support.

Cllr S Arnold thanked Cllr FitzPatrick for nominating her as the Member Champion but said she had no experience of the services and felt that it should be someone else. It was agreed that Cllr R Shepherd should be appointed as the Armed Forces Member Champion.

It was proposed by Cllr S Arnold, seconded by Cllr J Oliver and

**RESOLVED**



(1) NNDC officers be congratulated on the work they do in preventing homelessness and helping people find a new home through 'Your Choice Your Home' or other alternatives, or through the Housing Assistance Referral Portal. **Officers also implement the duty to refer under the Homelessness Reduction Act 2017.**

(2) NNDC consider drawing from the lessons and experience of the US charity '**Homeless not Hopeless**' programme, which helps arrange for homeless people to have the occupational and life skills that will lead to independent living.

(3) Appointing an Armed Forces Member Champion

For North Norfolk, this means:

1. further helping and signposting the homeless to get advice to address any addiction issues.
2. helping those who are capable to find employment or volunteer their time, including, where appropriate, being invited to join the NNDC Temporary Register and/or Apprenticeship schemes; and inviting potential employers to join a new scheme to notify suitable job vacancies to NNDC.
3. if ex-forces personnel, ensuring they can contact appropriate charities such as 'The **Bridge** for Heroes' in **King's Lynn**, for further support, as well as the national charities such as SSAFA, Help for Heroes and the Royal British Legion, all of whom have expert knowledge.

## 98. NOTICE OF MOTION

The following Notice of Motion had been proposed by Cllr A Claussen-Reynolds:

*"It is recommended that following the very successful first Community Fridge, similar fridges be placed in all town across the district (Holt, Sheringham, Cromer, Wells-next-the-Sea, Stalham and North Walsham) and any large parishes (such as Briston and Mundesley) that believe that they could sustain one.*

*This proposal is to be implemented as soon as is practically possible."*

*The environment is something the Conservative Group cares deeply about, and they were responsible for introducing The Community Fridge project.*

*Now Community Fridges are all over Norfolk but in North Norfolk there is only one!*

*The Community Fridge is a lifeline to many, and at the same time allowing good food to be redistributed and not add to the massive food waste mountain.*

*The average cost of disposing of 1 tonne of waste is at least £160 (data 2017).*

*A fridge costs approximately £800 and once it has diverted 5 tonne it will have paid for itself. Most food is diverted from retailer sources rather than from householders, but the fridge serves more than one purpose by highlighting food waste, supporting a strong sense of community spirit and less wastage. More Community Fridges will encourage food distribution and an even deeper community spirit.*

*The cost to the Council at approximately £800 for each fridge.*

The motion was seconded by Cllr J English, who said she would be pleased to see a community fridge in Briston.

The Chairman invited the Portfolio Holder for Environment, Cllr N Lloyd to respond. Cllr Lloyd said that it was fully recognised the Fakenham Community Fridge had been hugely successful in terms of the amount of food that had been redistributed. It had been, by some considerable

way, the most successful of the Community Fridges provided by the Norfolk Waste Partnership bid for funding to the Sainsbury's 'Waste Less Save More' campaign.

However, not all Community Fridges had been so successful and some had seen limited take up. One fridge had seen just 49kg of food donated and redistributed. He said that he could therefore not support the motion for the following reasons:

It was essential that any fridge was sustainable and provided in a locality where certain key success factors could be met.

These factors included:

- Suitable host organisation to run and manage the fridge
- Locations and venue which are sufficiently accessible, open for appropriate time and have sufficient space
- Donating food businesses to ensure that a regular flow of food is received for redistribution/collection
- Supporting activities are undertaken to raise awareness both of the fridge and wider food waste reduction principles

If not all of these factors were met, then it was likely that a Community Fridge may be of limited success. He therefore proposed the following amendment:

'It is recommended that following the first very successful Community Fridge, that work to identify suitable host organisations, venues and donating businesses, should be undertaken in all towns across the district (Holt, Sheringham, Cromer, Wells next the Sea, Stalham and North Walsham) and any large parishes (such as Briston and Mundesley).

Where Community Fridges appear viable, that officers bring back a business case for consideration including a range of suitable interventions to support the uptake of the fridge and wider waste reduction messages.

This proposal is to be implemented as soon as is practically possible"

Cllr E Seward seconded the amendment.

The Chairman invited Members to speak:

1. Cllr J Lee expressed his disappointment at the amendment. He said that it was clear that support would be needed before fridges were purchased.
2. Cllr T FitzPatrick said that he was disappointed to see a reference to a political view in the written version of the amendment.
3. Cllr V FitzPatrick agreed, saying that he was also disappointed to politics coming into play. He felt that the reference to a business case was unnecessary, people's hunger was more important.
4. Cllr J Oliver commented that the amendment was not necessary. She said that it would be better to just get on with the project as proposed.
5. The Leader, Cllr S Bütikofer, made reference to the community fridge in Fakenham which had been in place for quite a while. She queried why the previous administration had waited until now to push for more fridges. Cllr Claussen-Reynolds replied that the intention had always been to see community fridges installed across the District. She said that it was up to all members to put the project in place.
6. Cllr D Young asked how the community fridge scheme worked and whether it was a referral system or open to anyone. Cllr J Rest explained that anyone could access them. The aim was to recycle food as quickly as possible.

Having been proposed and seconded, the amendment was put to the vote and carried by 21 votes to 17.

The substantive motion, having been proposed and seconded, was then put to the vote and it was **RESOLVED** by 24 votes to 9, with 6 abstentions that:

It is recommended that following the first very successful Community Fridge, that work to identify suitable host organisations, venues and donating businesses, should be undertaken in all towns across the district (Holt, Sheringham, Cromer, Wells next the Sea, Stalham and North Walsham) and any large parishes (such as Briston and Mundesley).

Where Community Fridges appear viable, that officers bring back a business case for consideration including a range of suitable interventions to support the uptake of the fridge and wider waste reduction messages.

This proposal is to be implemented as soon as is practically possible

**99. EXCLUSION OF PRESS AND PUBLIC**

None

**100. PRIVATE BUSINESS**

None

The meeting concluded at 7.47 pm

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Chairman